



Job Posting
Manager of Diabetes and Health Education Services

Join a healthcare team that is having an immediate impact on people's lives! The Center for Well-Being is a local, high-impact non-profit committed to combatting chronic disease. The Center helps individuals and families live healthier lives through nutrition, health education and systems change.

Position Description

The Manager of Diabetes and Health Education Services is responsible for maintaining high-quality chronic disease self-management programming including quality, data tracking, and instructor oversight. This position coordinates the work of program staff, instructors and registered dietitians, while managing and implementing quality improvement strategies across the Center's health education programs.

Duties and Responsibilities

Coordination & Quality:

1. Evaluates the effectiveness of the diabetes and health education services, including overseeing the Center's CQI activities and reviewing all Center outcome indicators, and reviewing patient and referring physician feedback to the program.
2. Serves as the liaison between the health education instructors, support staff, the Quality Committee, and the Executive Director of the Center for Well-Being
3. Collaborates with staff to ensure sound systems are in place for chronic disease self-management programming.
4. Maintains the Center for Well-Being's diabetes program recognition through the American Diabetes Association
5. Tracks continuing education of program staff to ensure that professional requirements are met for diabetes education, cardiovascular disease and Medical Nutrition Therapy.
6. Facilitates the quarterly Quality Committee meetings and implements rapid cycle quality improvement strategies.

Direct Service Responsibilities:

1. Works as a member of the diabetes self-management instructional team, to improve the health status of people with diabetes.
2. Conducts individualized assessments with patients enrolled in the self-management program to assess their learning needs and behavioral objectives.



3. Conducts follow up sessions with patients after completion of the diabetes self-management program to assess their learning needs and support their ongoing self-management needs.
4. Collects, through patient interaction, the relevant data needed to assess individual and program outcomes.

Position Requirements:

The Manager of Diabetes and Health Education Services is:

- A Certified Diabetes Educator (CDE) or maintains 15 diabetes specific continuing education units annually;
- **Licensed as a registered dietitian (RD)** or registered nurse, and is or is eligible to become a Medicare provider;
- *Bilingual Spanish/English preferred but not required.*

Status: Exempt

To Apply:

Submit a resume and cover letter to info@nccwb.org. You will be required to complete an employment application prior to your first interview. www.norcalwellbeing.org